



JOB DESCRIPTION

TITLE: Summer Camp Instructor

REVISED: January 2021

GENERAL PURPOSE:

The primary responsibility of this position is to create a connection between campers and animals that will impact the camper's desire to care for the natural world. This involves assisting with lessons and activities both indoors and outdoors, while monitoring camper safety and participation. Camp instructor is responsible for creating an exciting and welcoming environment for campers and families. This position will also facilitate the Zoo to You outreach, Zoo Teen volunteers, Zoo Summer Camp and Snore N Roar overnight camp program.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Must commit to working 40 hours per week for 12 weeks between the dates May 17 – August 8 (includes some weekends, holidays, and overnights). Schedule may begin sooner, but applicant must be able to commit to above dates
- Uphold the mission and goals of the zoo in all educational programming
- Responsible for delivering education programs for all ages, on and off-site, free and fee based. Education programs may include: Zoo to You outreach, Zoo Tot classes, Zoo Summer Camp, and Snore N Roar overnight camp programs
- Supervise the safety of campers, coordinate daily camp activities, set up and breakdown of equipment and activities related to camp
- Implement on-site education events to showcase zoo animals and zoo conservation efforts
- Provide schools, special interest groups and the public with zoo education opportunities
- Must be able to speak effectively in public speaking engagements for schools, community groups and other audiences
- Assist in all aspects of Zoo Teen program
- Comfortable working around and/or be trained to handle Ambassador Animals for educational programs
- Perform other duties as assigned or required

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma required

Prefer college degree in an education or science related field or any equivalent combination of education, training, and experience that provides the required skills, knowledge, and abilities. Previous experience delivering formal/informal education preferred.



The ideal candidate will possess knowledge and interest in nature and science.

Required Licenses or Certifications:

- Valid driver's license
- Pass preemployment background check
- Negative TB test

Required Knowledge of:

- Knowledge and experience in interpretive techniques
- Knowledge and experience in current teaching trends
- Maintain a professional appearance and positive image to the public

Required Skill in:

- Excellent communication skills both written and verbal
- Strong speaking and organizational skills, including the ability to multi-task
- Ability to establish and maintain effective working relationships with staff, volunteers and public

Work Environment:

- Work is performed in and around zoo facilities
- Exposure to outdoor weather conditions such as heat, humidity, rain, cold and inclement weather will be required
- Must be able to lift 50lbs, stoop, bend, and walk for long distances
- Must be flexible to work weekends, holidays, and overnights

To apply Minot Park District application, cover letter and resume to Roosevelt Park Zoo, Attn: Nicole Barnhart, PO Box 538, Minot, ND 58702 or Email: nicole@minotparks.com.

Application deadline April 5th

The Minot Park District Application can be found at <http://minotparks.com/data/uploads/media/employmentapplication.pdf>

Minot Park District is an equal opportunity employer.